**­­­­INSTRUCTIONS**

In this document, F2 Labs has provided several templates for different scenarios for both ROHS & REACH requests. Some of the templates may not apply depending on the type of request you were sent.

General Steps:

1. Identify the appropriate template that you need depending on the F2 Labs request you were emailed. The templates include in this document are as follows:
* ROHS with and without Exemptions Declaration Template
* ROHS Not Compliant or Unknown Declaration Template
* REACH Declaration Template
* ROHS & REACH Declaration Template – you may choose to use the individual ROHS and REACH templates instead.
1. Copy the content from this document onto your own letterhead.
2. Complete the details. Note that template content is only recommended language. Feel free to modify the language as appropriate to fit the scenario for your parts.
3. Sign any declaration that you generate.

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# ROHS with and without Exemptions Declaration Template

*COMPANY LETTERHEAD with company name and address*

The EU Restriction of Hazardous Substances (ROHS) Directive of the European Parliament and of the Council outlines the restriction of the use of certain hazardous substances in electrical and electronic equipment. ROHS Directive 2011/65/EU (Annex II), amended by Directive (EU) 2015/865, identifies 10 restricted substances. The maximum limits of these substances allowed by regulation are as follows:

* Lead (Pb) < 0.10% or < 1000 ppm
* Mercury (Hg) < 0.10% or < 1000 ppm
* Hexavalent Chromium (Cr VI) < 0.10% or < 1000 ppm
* Cadmium (Cd) < 0.01% or < 100 ppm
* Polybrominated Biphenyls (PBB) < 0.10% or < 1000 ppm
* Polybrominated Diphenyl Ethers (PBDE) < 0.10% or < 1000 ppm
* Bis(2ethylhexyl) phthalate (DEHP) < 0.10% or < 1000 ppm
* Butyl benzyl phthalate (BBP) < 0.10% or < 1000 ppm
* Dibutyl phthalate (DBP) < 0.10% or < 1000 ppm
* Diisobutyl phthalate (DIBP) < 0.10% or < 1000 ppm

We declare under our sole responsibility that the parts described below are in compliance with the ROHS Directive 2011/65/EU+(EU) 2015/863.

|  |  |  |
| --- | --- | --- |
| **Part Number** | **Part Name** | **ROHS Exemption, if applicable** |
|  |  | (e.g., 6(c), 7(a), not applicable) |
|  |  |  |

*Add signature, date, title, and contact information.*

# ROHS Not Compliant or Unknown Declaration Template

*COMPANY LETTERHEAD with company name and address*

The EU Restriction of Hazardous Substances (ROHS) Directive of the European Parliament and of the Council outlines the restriction of the use of certain hazardous substances in electrical and electronic equipment. ROHS Directive 2011/65/EU (Annex II), amended by Directive (EU) 2015/865, identifies 10 restricted substances. The maximum limits of these substances allowed by regulation are as follows:

* Lead (Pb) < 0.10% or < 1000 ppm
* Mercury (Hg) < 0.10% or < 1000 ppm
* Hexavalent Chromium (Cr VI) < 0.10% or < 1000 ppm
* Cadmium (Cd) < 0.01% or < 100 ppm
* Polybrominated Biphenyls (PBB) < 0.10% or < 1000 ppm
* Polybrominated Diphenyl Ethers (PBDE) < 0.10% or < 1000 ppm
* Bis(2ethylhexyl) phthalate (DEHP) < 0.10% or < 1000 ppm
* Butyl benzyl phthalate (BBP) < 0.10% or < 1000 ppm
* Dibutyl phthalate (DBP) < 0.10% or < 1000 ppm
* Diisobutyl phthalate (DIBP) < 0.10% or < 1000 ppm

We declare under our sole responsibility that the parts described below are either not in compliance with the ROHS Directive 2011/65/EU+(EU) 2015/863 or the status is unknown.

|  |  |
| --- | --- |
| **Part Number** | **Part Name** |
|  |  |
|  |  |

*Add signature, date, title, and contact information.*

# REACH Declaration Template

*COMPANY LETTERHEAD with company name and address*

Article 33 of EU REACH Regulation No. 1907/2006 requires that suppliers inform recipients if an article contains a substance listed in the [Candidate List of Substances of Very High Concern (SVHC)](https://echa.europa.eu/candidate-list-table) that is present above 0.1% w/w (weight by weight). Article 3(3) of the REACH regulation defines an article as “an object which during production is given a special shape, surface or design which determines its function to a greater degree than its chemical composition.”

[**Below is example language that you may use regarding your compliance, depending on what option applies:**

***OPTION 1:*** We declare that no parts contain any of the substances on the current [Candidate List of SVHCs](https://echa.europa.eu/candidate-list-table), as of the date of this document, in an amount above 0.1% w/w.

***OPTION 2:*** We declare that some of our parts contain any of the substances on the current [Candidate List of SVHCs](https://echa.europa.eu/candidate-list-table), as of the date of this document, in an amount above 0.1% w/w. The table below identifies the status of each of the parts.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Part Number** | **Part Name** | **SVHC** | **SVHC %** | **CAS #** |
| Part 1 or Series X (this could be an individual part or group of parts for which SVHC does not apply) |  | Not Applicable |  |  |
| Part 2 (example) |  | Bis(2-ethylhexyl)phthalate (DEHP) (example) | Amount present by weight | 117-81-7 (example) |
| Part 3 (example) |  | Lead Titanium Trioxide Lead Titanium Zirconium Oxide Lead monoxide (example) | Amount present by weight | 12060-00-3 12626-81-2 1317-36-8 (example) |

**[End of option section of template]**

We confirm that our parts meet required conditions indicated in Annex XVII.

<https://echa.europa.eu/substances-restricted-under-reach>.

*Add signature, date, title, and contact information.*

# ROHS & REACH Declaration Template

*COMPANY LETTERHEAD with company name and address*

**Part 1 – ROHS 2011/65/EU + (EU)2015/863**

The EU Restriction of Hazardous Substances (ROHS) Directive of the European Parliament and of the Council outlines the restriction of the use of certain hazardous substances in electrical and electronic equipment. ROHS Directive 2011/65/EU (Annex II), amended by Directive (EU) 2015/865, identifies 10 restricted substances. The maximum limits of these substances allowed by regulation are as follows:

* Lead (Pb) < 0.10% or < 1000 ppm
* Mercury (Hg) < 0.10% or < 1000 ppm
* Hexavalent Chromium (Cr VI) < 0.10% or < 1000 ppm
* Cadmium (Cd) < 0.01% or < 100 ppm
* Polybrominated Biphenyls (PBB) < 0.10% or < 1000 ppm
* Polybrominated Diphenyl Ethers (PBDE) < 0.10% or < 1000 ppm
* Bis(2ethylhexyl) phthalate (DEHP) < 0.10% or < 1000 ppm
* Butyl benzyl phthalate (BBP) < 0.10% or < 1000 ppm
* Dibutyl phthalate (DBP) < 0.10% or < 1000 ppm
* Diisobutyl phthalate (DIBP) < 0.10% or < 1000 ppm

We declare under our sole responsibility that the parts described below are in compliance with the ROHS Directive 2011/65/EU+(EU) 2015/863.

|  |  |  |
| --- | --- | --- |
| **Part Number** | **Part Name** | **ROHS Exemption, if applicable** |
|  |  | (e.g., 6(c), 7(a), not applicable) |
|  |  |  |

**Part 2 – REACH Regulation**

Article 33 of EU REACH Regulation No. 1907/2006 requires that suppliers inform recipients if an article contains a substance listed in the [Candidate List of Substances of Very High Concern (SVHC)](https://echa.europa.eu/candidate-list-table) that is present above 0.1% w/w (weight by weight). Article 3(3) of the REACH regulation defines an article as “an object which during production is given a special shape, surface or design which determines its function to a greater degree than its chemical composition.”

[**Below is example language that you may use regarding your compliance, depending on what option applies:**

***OPTION 1:*** We declare that no parts contain any of the substances on the current [Candidate List of SVHCs](https://echa.europa.eu/candidate-list-table) in an amount above 0.1% w/w.

***OPTION 2:*** We declare that some of our parts contain any of the substances on the current [Candidate List of SVHCs](https://echa.europa.eu/candidate-list-table), as of the date of this document, in an amount above 0.1% w/w. The table below identifies the status of each of the parts.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Part Number** | **Part Name** | **SVHC** | **SVHC %** | **CAS #** |
| Part 1 or Series X (this could be an individual part or group of parts for which SVHC does not apply) |  | Not Applicable |  |  |
| Part 2 (example) |  | Bis(2-ethylhexyl)phthalate (DEHP) (example) | Amount present by weight | 117-81-7 (example) |
| Part 3 (example) |  | Lead Titanium Trioxide Lead Titanium Zirconium Oxide Lead monoxide (example) | Amount present by weight | 12060-00-3 12626-81-2 1317-36-8 (example) |

**[End of option section of template]**

We confirm that our parts respect the required conditions indicated in Annex XVII.

<https://echa.europa.eu/substances-restricted-under-reach>.

*Add signature, date, title, and contact information.*